



CPC Day School | Central Presbyterian Church of NY

154 Old Westbury Rd. Old Westbury, NY 11568
(516) 387-9940 ext. 1004 | www.cpcdayschool.org | dayschool.cpcny@gmail.com

CPC Summer Camp Program Policies

PAYMENT INFORMATION

The tuition is based on a 6-week program. We do not prorate for sickness, vacation or emergency closings. Tuition is expected to be paid PROMPTLY on registration, but a **non-refundable** deposit of \$200 per student can be accepted for those with extenuating circumstances.

On or before April 30, 2020, the balance of tuition must be paid in full.

There is a bounced check fee of \$30 per check. **We accept personal/bank checks only. CASH IS NOT ACCEPTED.** In the event that up to two personal checks are returned for non-payment due to insufficient funds, the only acceptable form of payment after that time will be a certified check or money order. Rates are non-negotiable.

There are no additional fees for Friday Trips.

CANCELLATION AND REFUND POLICY

Notice of cancellation must be received by our Registrar in writing (email) at which time you will receive a confirmation email. It is your responsibility to follow up if you do not receive a confirmation.

\$200 deposit per student is not refundable or transferable at any time.

If tuition is not paid in full by April 30th, the registration will be immediately nullified, and the deposit will not be refunded.

It is understood that no part of the tuition is refundable if the registration is cancelled after April 30th, 2020 unless it is a medical reason.



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MEDICAL REASON FOR CANCELLATION

If you cancel before the first day of camp with a medical reason, the paid tuition (minus the deposit) will be fully refunded with a valid letter from your physician.

No refunds will be made for any reason after the start of the camp.

PICK UP POLICY

Our program ends promptly at 3:00pm. Please kindly ensure that arrangements are made to have your child picked up on time every day.

When you pick up your child(ren), you must go to the teacher/ta assigned for each grade and sign the check-out form. If for any reason an adult besides a parent/guardian must pick up your child(ren), the director must be notified beforehand.

If for any reason you must pick-up your child(ren) earlier than the designated pick-up time (3:00~3:05pm), please notify the director of desired alternative pick-up time in order to assure that your child(ren) will be prepared for departure.

During the closing assembly time, the admission of parents in the sanctuary is strictly prohibited. Please wait in the church lobby until the pick-up time.

LATE PICK UP FEES

If students are not picked up by 3:15pm, parents will be charged \$5 (for each occurrence) for late pickups.

POLICY ON ELECTRONICS, TOYS AND TRADING CARDS

CPC Summer Camp strives to provide a program free from video games, cell phones, audio players, toys, cards and other distractions. Please do not permit your child to bring any of these items to camp. Any such objects will be confiscated and only returned to the parent/guardian.



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PARENT or GUARDIAN CONSENT AND WAIVER OF LIABILITY

I/We _____ parent(s) or guardian(s) of _____
(hereinafter "student"), a minor, hereby consent and give my/our permission for student to attend and participate in the Central Presbyterian Church Summer Camp from July 6th, 2020 through August 14th, 2020. Student agrees to conform to all rules and directives of the CPC Summer Camp staffs during the entire summer camp duration.

I/We further agree to waive any causes of action, claims, liability, of any nature, for any injury or damage incurred by us or student(s) as a result of or arising out of his/her participation in the above-described activity and to indemnify and hold harmless the Central Presbyterian Church of NY, its officers (e.g. pastors and deacons), teachers, staffs, any related members, or agents from any such causes of action, claims or liabilities.

나/우리 _____ 는 미성년자인 _____ 의 부모 또는
법적보호자로서 동 학생을 뉴욕센트럴교회에서 2020년 7월 6일부터 8월 14일까지 주관하는
Summer Camp에 동 학생을 참가시킬 것을 허락합니다. 동 학생은 교회의 위 활동에서 이루어지
는 모든 규칙과 지휘/통제인의 지시사항을 따를 것에 동의합니다.

나/우리 부모 또는 보호자는 동 학생의 위 설명된 교회 활동에 참여로 인하여 부모, 보호자 또
는 학생에게 발생된 모든 피해에 대하여 뉴욕센트럴교회와 임원 또는 선생과 대리인에 어떠한 법
적책임(위 영문상의 'cause of action,' 'claims,' 또는 'liability' 등의 의미)이나 배상/보상(위 영
문상의 'indemnity' 등의 의미)도 묻지 않을 것을 동의합니다.

Name of Parent/Guardian (printed)

Signature of Parent/Guardian

Date